

# Report Card Tip Sheet for Middle School Families

REPORT CARD				
GRADING PERIOD	1	2	3	4
READING	A			
WRITTEN COMMUNICATION	A			
MATHEMATICS	C			
SCIENCE/HEALTH	B			
SOCIAL STUDIES	B			
ART	A			
MUSIC	A			
PHYSICAL EDUCATION	C			
Grade Average:	B			
Attendance:	Present	48		
	Absent	0		
	Tardy	1		
<small>A = Excellent • B = Good • C = Satisfactory • N = Needs Improvement            U = Unsatisfactory • I = Insufficient / Incomplete</small>				
Student:	Grade:	Year:		

Wondering how to make the most of your middler schooler's report card block next week? Here are some tried & true tips from ICS teachers to make your visit as successful as possible.

## Before you arrive:

- To ensure the best use of the few minutes you will have with each teacher, review your child's report card via the Parent Portal before arriving and write down any questions you have for teachers. If you don't have time to review the report card via the Parent Portal before the conference day, please be sure to thoroughly review the report card (which you will receive when you arrive to the school on conference day) **before** you start lining up to meet with teachers.

- If it's clear that a longer meeting will be necessary, use your report card conference time with that teacher to schedule a longer individual meeting for after the winter break.**
- If you need help creating a Parent Portal account, the instructions are on the back of this page—or you can contact Tr. Jenny today! ([jennyh@icscharter.com](mailto:jennyh@icscharter.com) or x2500)
- Plan to give yourself at least 45 minutes at the school to see all the teachers you need to see. (In other words, do not arrive at the very end of your time slot, and do not expect to be in and out in 15 minutes.)
- Bring a book to read in case you have to wait for your turn with a teacher.

## When you arrive:

- Pick up your child's report card and look it over carefully before visiting teachers.
- Prioritize which teachers you must speak with. At minimum:
  - If you are a 5th grade parent**, visit BOTH your child's math/science teacher AND your child's social studies/English teacher.
  - If you are a 6th-8th grade parent**, visit your child's math and ELA teachers and any teacher who gave your child an unsatisfactory academic or citizenship grade.
- Meetings with each individual teacher are meant to be about 5 minutes long.** Do not be offended if a staff person pops into your conference and gives a signal to your teacher to wrap it up. This just means that there is a long line of parents waiting behind you. Remember, you can use your 5 minutes to schedule a longer individual meeting with a teacher wherever necessary.
- Be sure to ask about how you can best support your child with assignments, and be sure to check in about both academic and social progress.

*You can also visit Tr. Jenny to get your Parent Portal account set up, M. Neyza with meal account questions, and don't forget the Lost & Found! So many nice clothes! So lost & sad without their owners!*